

Lean Six Sigma

Application Form

Entries for the Lean Award can either describe a specific business problem solving project or the deployment of Lean/Lean Six Sigma in an organization.

Please complete this form, using no more than 1,500 words, to describe your project/deployment. This form can be accompanied by a presentation of 10 slides.

To be considered for the Award and shortlisted for the presentations you must complete and submit this form by Friday 3rd May 2019.

Your Details			
Name of Organisation			
Which sector best describes your organisation:			
<input type="checkbox"/> Public	<input type="checkbox"/> Private	<input type="checkbox"/> Voluntary	
Are you a member of Quality Scotland		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Name of contact person			
Job Title			
Address			
		Postcode:	
Telephone		Email	

Project Overview

Brief overview of the project using 1,500 words. Please divide your application and word count under the four headers detailed below.

Understanding and clear description of the problem

There should be a clear problem statement explaining what business issue was addressed, the reason why this problem was prioritised and what the goal was. It is often helpful to include a concise description of the background to the problem.

Methodology used

What methodology was used and how was it applied to solve the problem? Make sure the story of the project flows coherently through the project stages.

Project Overview

Application of the correct Lean and/or Six Sigma tools

What tools were key to the success of the project and why?

Results

What was achieved in terms of process improvements, business and other benefits? What was put in place to ensure sustainability of the improvements? What were the learnings and recommendations which would be applied to future problem solving activities?

Cost

QS Members:	£300 + VAT
Catalyst Members:	£300 + VAT
Non-Members:	£600 + VAT

Awards Timetable

Applicants note their interest	Monday 8 th April 2019
Application deadline	Friday 3 rd May 2019
Applicant presentations	Week of 20 th May (date tbc)
Judges' deadline	Monday 3 rd June, 2019
Winner announced at The Scottish Awards for Business Excellence	Wednesday 19 th June 2019

Please return your application to:

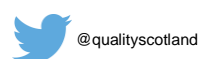
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